



	micro	starter	regular	pro	premium
Pricing					
Monthly Plan With the pay-as-you-go monthly option, you can cancel at any time.	£9	£19	£49	£99	£199
Annual Plan Save 10% with our annual plan.	£97	£205	£529	£1,070	£2,150
Users					
# Employees Employees are the number of active individuals currently employed within a company. You can grant line manager permission for any employee.	1 – 10	11 – 20	21-50	51-100	101-200
# HR Users An HR user is someone who has total access to the system.	1	2	3	5	unlimited
Core HR					
Employee self-service Set permissions to allow employees to request holiday, update personal details, send kudos, and so much more.	✓	✓	✓	✓	✓
Line manager permissions Free up more time by setting line manager permissions to approve holiday requests, enter employee information, and lots more.	✓	✓	✓	✓	✓

<p>Finance user permissions</p> <p>Set permissions to either prevent HR users from seeing finance or give specific employees and line managers access to all finance information.</p>	X	X	✓	✓	✓
<p>Employee Profile</p> <p>Keep employee information, documents, attendance history, and performance reviews in one central location. Enable employee self-service on the employee profile to help ensure that everyone's information is always up-to-date.</p>	✓	✓	✓	✓	✓
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<p>Absence management</p> <p>Having a central calendar that displays all employee leave, absence and training so that requests can be easily tracked, covered, and approved.</p>	✓	✓	✓	✓	✓
<p>Training records</p> <p>HR and line managers can schedule training for employees and employees can make additional training requests for approval.</p>	✓	✓	✓	✓	✓
<p>Task list</p> <p>With the HR dashboard, to-do lists are clearly categorised and notifications serve as reminders of pending tasks.</p>	✓	✓	✓	✓	✓
<p>Payroll export</p> <p>Easily export latest employee changes into your payroll system.</p>	✓	✓	✓	✓	✓
Performance Management					
<p>Company news</p> <p>Keep everyone up-to-date on company news and events through the grapevine.</p>	✓	✓	✓	✓	✓

<p>Appraisals/ 1-1s</p> <p>Manage the appraisal process online by scheduling one-to-one meetings and storing records of employee performance reviews.</p>	✓	✓	✓	✓	✓
<p>Objective setting</p> <p>Ensure employees stay focused by setting company and individual objectives. You can also have employees set their own deliverables to meet targets.</p>	✓	✓	✓	✓	✓
<p>Kudos</p> <p>Whenever a shout-out for a job well done is deserved, you and your employees can recognise one another with personalised messages.</p>	✓	✓	✓	✓	✓
<p>Document Management</p>					
<p>Company documents</p> <p>Securely store important documents on the cloud or grant employees access to company policies and procedures to keep track of what documents an employee has read.</p>	✓	✓	✓	✓	✓
<p>Mail Merge - NEW</p>					
<p>Create and send customised documents to an individual or bulk audience within your company, making communication in your business super easy.</p>	X	X	✓	✓	✓
<p>Employee documents</p> <p>Save all employee documents on the system for easy, and secure access from wherever you are working.</p>	✓	✓	✓	✓	✓

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Reporting					
Reporting Library From a comprehensive library, reports can be generated and exported to Excel to show only the information you need to spot trends and improve employee management.	✓	✓	✓	✓	✓
Modules					
Mobile app breatheHR is optimised for all devices, but the app is simplified to the basics to enable employees to quickly request holidays, access the employee directory, and view future events and reminders.	✓	✓	✓	✓	✓
Time log Clock overtime or use the feature to understand how employees are spending time and money on client work or projects.	X	✓	✓	✓	✓
Expense management Stay in control of company expenses by having employees submit claim details for approval.	X	X	✓	✓	✓
Custom fields Add unique text or date fields to the employee profile to meet all your HR needs.	✓	✓	✓	✓	✓
API Integrations Have your developers integrate breatheHR with your other systems or have them develop apps to meet your individual HR needs.	✓	✓	✓	✓	✓
Security					
UK data centres breatheHR meets EU data regulations and utilises secure locations in the UK to host data.	✓	✓	✓	✓	✓

SSL/HTTPS With HTTPS, data is encrypted as it travels from our servers to browsers. Click here to read our Security White Paper.	✓	✓	✓	✓	✓
Nightly backup With industry-leading, daily backups to a third party location that are kept for three months, the system can be quickly restored in the event of failure. Click here to our Security White Paper.	✓	✓	✓	✓	✓
Support & Training					
Self-service knowledge base Quickly access text and video tutorials, FAQ's, and information on product updates.	✓	✓	✓	✓	✓
Email Type a message to support@breatheHR.com and get a quick response to your enquiry.	✓	✓	✓	✓	✓
Human on the phone Support team on hand to answer calls	✓	✓	✓	✓	✓
Onboarding Webinars webinars are designed to cover the basics and answer your burning question	✓	✓	✓	✓	✓
Feature training webinars Every week we have a number of support webinars to walk you through breatheHR's features.	✓	✓	✓	✓	✓

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